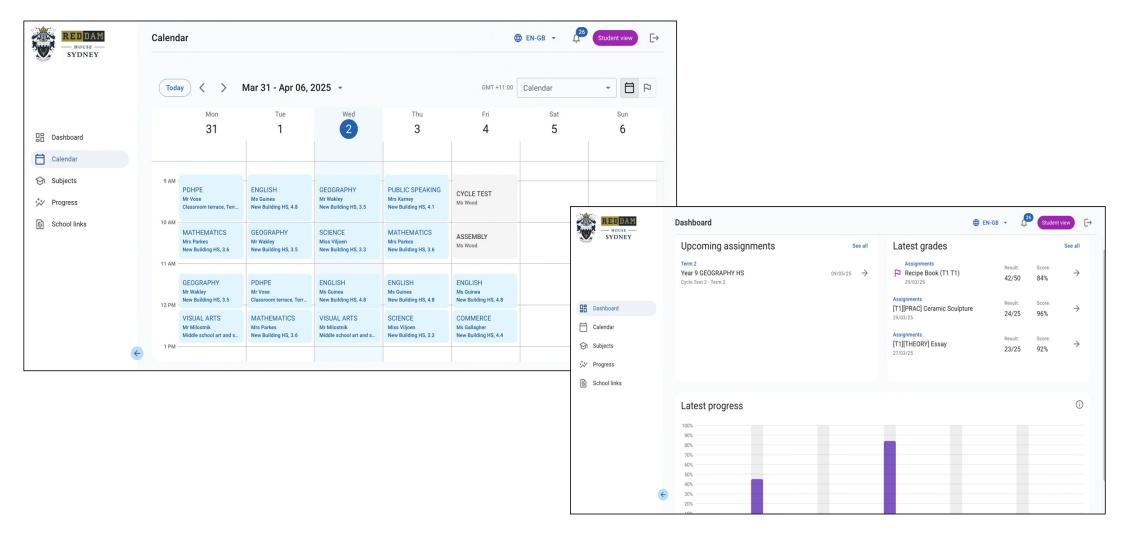
Within IGSP (Inspired Global Study Platform), students can see their calendar, links to important information From next term, there will be a trial of the parent portal that integrates with IGSP so that parents see the student's academic work and resources for every subject.



"Students have also been working with One Drive - setting this up on their laptops as part of **Design & Technology** classes. Each subject has a digital One Drive folder where they are learning to save and organise their documents and digital worksheets."

- Workshop Focus Areas:
- Setting up a Year 7 folder system across Google Drive & OneDrive
- Teaching students how to name their files properly for easy retrieval
 - Helping students organise their files for each subject
- Ensuring students can submit and manage work correctly in Canvas

Folder Structure Overview

Students will be setting up the following folder structure:

- Year 7
 - English
 - Mathematics
 - Science
 - History
 - Geography
 - Design & Technology
 - Visual Arts
 - Music
 - Languages

Here are some possible subfolders that could be added:

Folder Name Purpose
Assignments Store all homework and submitted assignments

Class Notes Organised space for class notes and teacher handouts

Worksheets Keep all worksheets and practice tasks

Research/Projects Store ongoing research and project materials

Assessment Tasks Folder for major assessments and drafts

Practical Work For practical subjects like Science, Design & Technology, or Visual Arts

Reflection Journals For subjects that require self-reflection and progress tracking

Study & Revision Dedicated space for exam prep and revision notes

Digital Portfolio For students to keep a record of their best work



File Naming Format:



Type ActivityName ExtraDetail

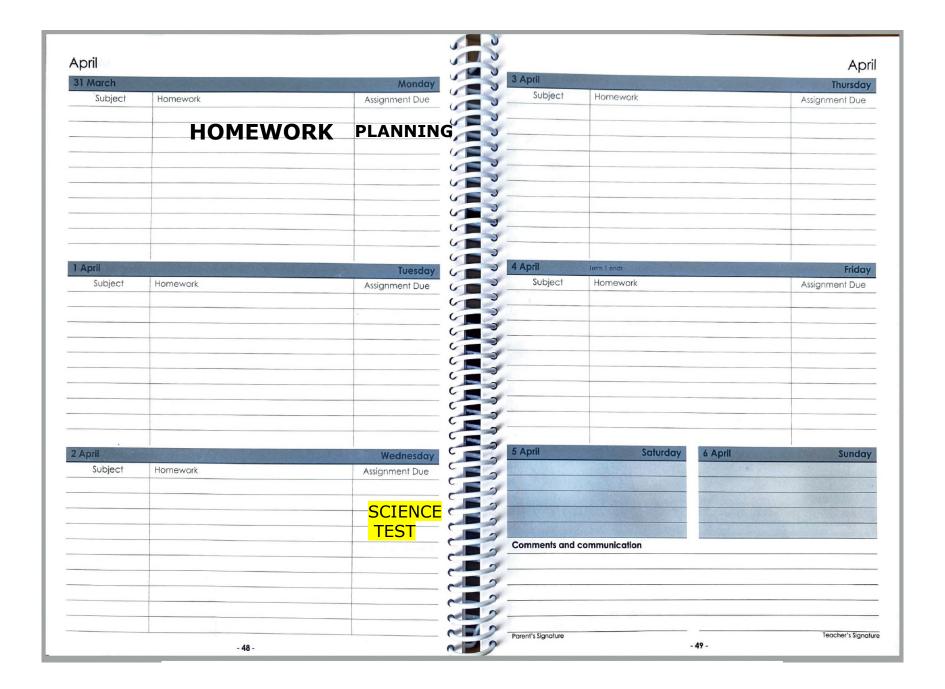


Example File Names:

- ✓ Notes Algebra Equations Week3.pdf
- Assignment ShakespeareEssay Al.docx
- ✓ Project ChemicalReactions FINAL.pptx
- ✓ Research WWII Causes 20240305.docx

Do NOT use vague names like:

- X Math.docx
- X Homework.pdf
- X Assignment Final.docx



Year 7 Term 2 Assessment Schedule 2025

Wk	Week Beg /End	Assessment Task	Friday Cycle Test Session 9-10 am	Important Dates Events and dates are subject to change
1	28 -2 May		Pastoral care session - Presentations Yr 7,8 & 9	Mon 28 Staff Development Day Tue 29 Students first day back assembly 9 am -9.30 am Fri 2 Pastoral Care Session
2	5-9 May	D&T: Skill Development: Stem & Stump	History	Tue 6 Yr 7-12 Parent/Teacher
3	12-16 May	Public Speaking: Same speech as Term 1 with amendments. (until finished)	Math	We 4 Yr 7-12 Parent/Teacher
4	19 - 23 May	Visual Arts (submission of Teaclasswork) French- Listening (beginn)	cience	Mon 19 Yr 7-12 Parent/Teacher
5	26 -30 May	Hebrew Listenin Wri (In class) French- Listening & ocabulary (Continuers) Music Composition Assessment (Note flight)	English	
6	3 - 6 June	Drama Half Yearly Examination: Performance in class Chinese L&S D&T Closing the Loop: Experimentation	Exam Revision Session	Mon 3 Revision Week
7	9 -13 June		EXAMS	Mon 9 King's Birthday School closed Thu 12-18 Exams Fri 13 English Exam during Cycle Test
8	16 - 20 June		Tutor Session	Thu 12-18 Exams Thu 18/6 Final Exam
9	23 - 27 June		House Music Rehearsals	Freedback Week Fri 27 Final Assembly & Student last day

Documents can be found in the Parent Portal.

School provided tutorial times:

Tutorial Times - Semester 1 2025 (Term 1 & 2)

We aim to provide a variety of options to students to help them find suitable times around their existing commitments. Students are welcome to attend any tutorial that is offered for their year level, regardless of their regular class teacher. If a student would like assistance but is not able to attend the published day/time, we encourage them to email their teacher directly to set up an appointment.

WEEK A	MONDAY - Day 1	TUESDAY - Day 2	WEDNESDAY - Day 3	THURSDAY - Day 4	FRIDAY - Day 5
Before school 8 am - 8.45 am	Mathematics Yr 7-9 Ms Dalakiaris - 3.7 Music Yr 7-9 Ms Ly (by appt) - MT1 French Yr 7-9 Ms Roby (by appt) - T2 Science Yr 7-9 Ms Cullen - 3.2 Commerce Yr 9 Ms Kolesnik (by appt) - T3 Geography Yr 7 Ms Knight - (by appt) 3.5	History Yr 8-9 Ms Wolfson - 4.5 English Yr 7-9 Ms Guinea - 4.8	English Yr 7-9 Mr Compton - 4.3 Mathematics Yr 7-8 Ms Viljoen - 3.6 French Yr 7-8 Ms Grenard (by appt) - T2 Visual Arts 7-8 Mr Halcrow A1.2	Note: no year 7 tutorials due to the ensemble Mathematics Yr 8-9 Mr Armesto - 3.4	Modern Hebrew Yr 7-9 Ms Kronental (by appt) - 4.6A
After School 3.45 - 4.30 pm (2.45 - 3.30 on Fridays)	D&T Yr 7-8 Ms Houlahan - A1.3 Mathematics 7-9 Ms Parkes - 3.6 Public Speaking 7-9 Ms Karney - 4.1 English Yr 7-9 Ms Phillips - 4.7	D&T Yr 7-8 Ms Staniforth - A1.3 Science Ms Pelosi Yr 7-9 3.2	Geography Yr 7 & 9 Mr Wakley - 3.5 Science Y7-9 Ms Farley - 3.2 Music Yr 7-9 Mr O'Mahony (by appt) - 4.6	English Yr 7-9 Ms Kitching - 4.2 Commerce/Entrepreneurship Yr 8-9 Ms Gallagher - 4.4 Visual Arts Yr 7-9 Mr Milo - A1.1	Chinese Continuers 7-9 Ms Wu (by appt) - T3

WEEK B	MONDAY - Day 1	TUESDAY - Day 2	WEDNESDAY - Day 3	THURSDAY - Day 4	FRIDAY - Day 5
Before school 8 am - 8.45 am	Music Yr 7-9 Ms Ly (by appt) - MT1 Science Yr 7-9 Ms Cullen - 3.2 Dance Yr 8-9 Ms Knight - (by appt) D1	History Yr 7-9 Ms Wolfson - 4.5 English Yr 7-9 Ms Guinea - 4.8 Science Yr 7-9 Ms Viljoen - 3.3	Mathematics Yr 7-9 Mr Armeston - 3.4 Drama 7 & 9 Mr Halcrow D2	Note: no yr 7 tutorials due to ensemble English Yr 8-9 Ms Kitching - 4.2	
After School 3.45 - 4.30 pm (2.45 - 3.30 on Fridays)	Science Yr 7-9 Ms Pelosi - 3.2 French Yr 7-8 Ms Grenard (by appt.) - 72 Commerce/Entrepreneurship Yr 8-9 Ms Gallagher - 4.4 Mathematics 7-9 Ms Parkes - 3.6 Public Speaking 7-9 Ms Karney - 4.1 English Yr 7-9 Ms Phillips - 4.7	Mathematics Yr 7-9 Ms Dalakiaris - 3.7 D&T Yr 7-8 Ms Staniforth - A1.3 French Yr 7-9 Ms Roby (by appt.) - T2	Geography Yr 7 & 9 Mr Wakley - 3.5 Science Yr 7-9 Ms Farley - 3.2	Visual Arts Yr 7-9 Mr Milo - A1.1 Visual Arts Y9 Ms Bub (by appt) - A1.2	D&T Yr 7-8 Ms Houlahan - A1.3 Chinese Continuers Yr 7-9 Ms Wu (by appt) - T3