

STEP C. Start with one subject, and using your "what to do" column, write in **WHAT** you are going to do and **WHEN** you are going to do your preparation for that subject. If you need more space, make yourself a larger version of this table. For example:

Sat	Sun	Mon	Tues	Wed	Thurs	Fri
Sat	Sun	Mon	Tues	Wed	Thurs	Fri
Sat	Sun	Mon	Tues	Wed	Thurs	Fri
Sat	Sun	Mon	Tues	Wed	Thurs	Fri
Sat	Sun	Mon	Tues	Wed	Thurs	Fri

"STUDYING FOR EXAMINATIONS"

Note: You may like to enlarge this when photocopying to a double-sided A3 page.



Name: _____ Date: _____

Follow these steps to: PREPARE FOR TESTS AND EXAMINATIONS

Step 1		<ul style="list-style-type: none"> - What topics? How long? What format? - What are my strengths and weaknesses?
Step 2		<ul style="list-style-type: none"> - Chase up anything missing. - Organise your notes. - Prepare and refine summaries.
Step 3		<ul style="list-style-type: none"> - To get ready, what needs to be done? - When are you going to do it?
Step 4		STUDY = _____ + _____

STRATEGIES FOR STUDY - Must be active! DO

To study for an examination, what do you generally do?

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LEARN	PRACTISE
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STEP A - Find out about the exam by POLITELY asking your teacher questions and thinking about what you should do in order to prepare.

STEP B - Tick when you have organised/ completed study notes for that topic and write down any work you have missing that you need to chase up.

STEP C - Work out what you need to do to prepare for the exam. Now schedule this on the back page by writing in when you are going to do the preparation for each subject over the 4 weeks before the exams start.

TOPICS IN EXAM	SUMMARIES	WORK MISSING?	EXAM FORMAT	WHAT TO DO
Measurement Number Patterns and Algebra Collect & Organising Data Pythagorus Geometry		Notes on angles in parallel lines - ask Nic if I can photocopy	<i>EG: MATHS</i> 1.5 hours Non-calculator section 20 minutes long Calculator Section - 1 question (with parts) on each topic.	<ol style="list-style-type: none"> Learn all the rules in the summary book Do the chapter Review for each chapter Go back and do questions out of each exercise in the chapter Redo past topic tests Work through past exam papers Keep a list of questions you can't do and ask your teacher about them
MATHS			1.5 hours	
ENGLISH				

TOPICS IN EXAM	SUMMARIES	WORK MISSING?	EXAM FORMAT	WHAT TO DO